



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT



President – Bill Pease • Vice-President – Robert Leete • Director – Kevin Graves • Director – Mark Simon • Director – Chris Steele

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE TOWN OF DISCOVERY BAY
Wednesday August 3, 2016
REGULAR MEETING 7:00 P.M.**

Community Center

1601 Discovery Bay Boulevard, Discovery Bay, California

Website address: www.todb.ca.gov

REGULAR MEETING 7:00 P.M.

A. ROLL CALL AND PLEDGE OF ALLEGIANCE

1. Call business meeting to order 7:15 p.m. – By President Pease
2. Pledge of Allegiance – Led by Director Steele
3. Roll Call – All

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

Public Comment Speakers – 1) Regarding Pickleball Courts at Cornell Park; 2) Speeding on Newport

C. AREA AGENCIES REPORTS / PRESENTATION

1. Sheriff's Office Report - Crime Prevention Specialist Fontenot - Provided the law enforcement report for the month of June and the number of calls within the month.
2. CHP Report - Officer Thomas – No report
3. Supervisor Mary Piepho, District III Report – Provided an update regarding projects – Delta Plan (Restore the Delta), Balfour shoulder widening project (Bixler Road to Sellers Avenue), Ribbon cutting for Highway 4, Working with the Department of Boating and Waterways regarding the Aquatic Weeds.

Interim General Manager – Requested item K-2 to be moved to AREA AGENCIES REPORTS/PRESENTATION.

Contra Costa Health Services Environmental Health Director - Dr. Underwood – Provided an update regarding the Blue-Green Algae with a map of the locations of the samples and testing along with the danger and warnings.

Public Comment Speakers – 1) What is causing the Blue-Green Algae – the heat is the biggest factor (this is a temporary problem) 2) Posting signs – Danger, Warning – Working with the Harbor Master with the posting; 3) Testing all of the Bays - will work with the State Water Board.

Dr. Underwood met with the residents regarding other questions.

D. COMMITTEE/LIAISON REPORTS

1. Trans-Plan Report – No report
2. County Planning Commission Report – No report
3. Code Enforcement Report – No report
4. Special Districts Report** - No report

****These meetings are held Quarterly**

E. CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approval of DRAFT minutes of special meeting for July 20, 2016
2. Approval of DRAFT minutes of regular meeting for July 20, 2016
3. Approve Register of District Invoices
President Pease – added agenda items F-2 and F-3 to the Consent Calendar
Motion by: Director Simon to approve the Consent Calendar
Second by: Director Graves
Vote: Motion Carried – AYES: 5, NOES: 0

F. BUSINESS AND ACTION ITEMS

1. Approve the issuance of a contract with Luhdorff and Scalmanini Consulting Engineers in the amount of \$60,000 for general engineering services related to water planning and operations for the period of August 1, 2016 through July 30, 2017.
Interim General Manager Kutsuris– Provided the details regarding the contract for the general services related to water planning and operations for the period of August 1, 2016 through July 30, 2017.
The intent of this contract is to ensure that Luhdorff and Scalmanini Consulting Engineers are taking a proactive approach with respect to the District – evaluating long-range issues.
Motion by: Vice-President Leete to authorize the Interim General Manager to sign a contract in the amount of \$60,000 on behalf of the District with Luhdorff and Scalmanini Consulting Engineers for general engineering services related to water planning and operations for the period of August 1, 2016 through July 30, 2016.
Second by: Director Simon
Vote: Motion Carried – AYES: 5, NOES: 0
2. Accept the report regarding the installation of the American Heroes Tribute Banners which honor U.S. Military Personnel that have given their lives in the war on terror in Iraq and Afghanistan, and their families, through remembrance.
Moved to the Consent Calendar
3. Adopt Resolution No. 2016-14 approving revisions to the Employee Personnel Manual related to employee evaluations and merit increases.
Moved to the Consent Calendar

G. MANAGER’S REPORT – Discussion and Possible Action

1. Recreation Program Update 2016
Recreation Program Coordinator Kaiser – Provided the details of the recreation program – Aquatics, Summer Programs. Dance Program and Tennis Program.

H. INFORMATIONAL ITEMS ONLY (NO ACTION NECESSARY)

None

I. PRESENTATIONS

None

J. PRESIDENT REPORT AND DIRECTORS’ COMMENTS

None

K. GENERAL MANAGER’S REPORT – Discussion and Possible Action

1. Recognition from Special District Leadership Foundation for District of Distinction Recertification.
Interim General Manager Kutsuris - Provided the details regarding the recognition from Special District Leadership Foundation for District of Distinction Recertification.
President Pease commended staff for all of the work on this project.
2. Update on the County Environmental Health work related to the Blue-Green Algae.
Moved to C - AREA AGENCY REPORTS/PRESENTATIONS

L. DISTRICT LEGAL COUNSEL REPORT

None

M. SUB-COMMITTEE UPDATES – Discussion and Possible Action

Director Graves – Water and Wastewater meeting - Provided an update regarding the Water Meters.

N. CORRESPONDENCE – Discussion and Possible Action

1. Received – Letter from Contra Costa County Board of Supervisors, County Supervisor Piepho regarding the 2016 Aquatic Weed Treatment Program.

O. PUBLIC RECORD REQUESTS RECEIVED

None

P. FUTURE AGENDA ITEMS

None

Q. ADJOURNMENT

1. The meeting adjourned at 8:02 p.m. to the next regular meeting of August 17, 2016 starting at 7:00 p.m. at the Community Center located at 1601 Discovery Bay Boulevard.

//cmc – 08-10-2016

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